

**Reading Drafts of Student Assignments
School of Nursing and Midwifery
NUI Galway**

The policy will be in force from end of March 2017

Principles: These apply to drafts of all reviewed assignments as detailed in 2 below, EXCEPT 4th year Literature Review

- Students to provide one written draft to advisor **not less than 2 weeks** prior to deadline.
- Where practicable advisors to provide feedback within 1 week.
- Any drafts to be submitted in an electronic format.
- Copy of assignment to accompany draft.
- The academic advisor will provide comments on the draft in terms of writing style, referencing style, content and academic level but would not give any indication of the potential grade except whether it was a pass or fail.
- Feedback from the academic advisor will focus on extent to which work relates/adheres to assignment, on identifying aspects of the assignment that are inaccurate, incorrectly referenced, confusing, and unclear or need re-wording. This is distinct from editing the work.
- Reference lists must be provided with the draft submissions.

The following assignments will be reviewed:

UNDERGRADS

Year 1:

Nature of nursing/midwifery
Clinical practice 1 & 11

Year 2: No drafts read

Clinical practice 111 & 1V - Reflective practice assignment supported within current reflective sessions.

Year 3:

Clinical practice V & VI (Advisor will read only three pages maximum of text double spaced, size 12 font).

Year 4:

Literature review only (Students to provide one complete written draft [including full reference list] to advisor not less than 4 weeks prior to deadline. (Advisors will endeavor to provide feedback within 2 weeks in as far as is possible). Academic advisors will not read individual sections of the literature review. They will only review one complete final draft.

YEAR 1 MASTERS

Service improvement (Academic facilitator will review one draft of the project plan and one draft of the final assignment, not including the portfolio. This applies to 30 ECTS module only).

Service improvement (Academic facilitator will review one draft of the project plan only. This applies to the 10 ECTS module)

YEAR 2 MASTERS

Taught thesis: One draft of each section OR one draft of final thesis will be read.

MPhil, PhD & DNP

By arrangement between supervisor and student